FLOWCHART OF APPOINTMENT TO THE
ATLANTA CITIZEN REVIEW BOARD

1. Citizen expresses interest to appointing entity
2. Appointing entity votes on citizen and sends recommendation letter to ACRB.
3. ACRB contacts nominee to provide bio, resume and personal data. ACRB sends request City of Atlanta Human Resources Department to conduct background check.
4. Background check completed. ACRB sends results and introduction letter to Council President. Nomination is read publicly into the Council Record.
5. Nominee attends Atlanta City Council Public Safety Committee meeting to provide desire to serve on ACRB. Committee vote and approval.
6. Recommendation forwarded to Atlanta City Council for approval. Council votes to confirm.
7. Following Council confirmation, sworn in by City Clerk as a member of the ACRB afforded all rights as a member of the Board.

*Must be resident of City of Atlanta, unless an exception is granted through legislative action.

*Must be able to devote 12 – 15 hours to board work.